**GABRIEL OKUMU JUMAH**

**P.O Box 1636, Kisumu**

**Tel: 0722 547 906**

**Email: bgcreations123@gmail.com, bgcreations123@yahoo.com**

I am an analytical, problem-solving Data analyst / Programmer professional, knowledgeable and skilled in installing and configuring computers for the company, setting up their private network, performing program testing, web development, database management, programming, information system support and security, enterprise application integration and business analysis. Also, am able to liaise with clients and manage client relationships to ensure delivery of highest standards of products and services. In addition, I can maintain index file, generate reports using IT / database systems and assist in their analysis. I am now seeking a position where I can apply my skills and knowledge to design and implement innovative and efficient technical business solutions.

**Personal Details:**

* Date of Birth:12th February 1985
* Marital Status: Married

**Education & Professional Qualifications:**

* Diploma in Information Technology(Web Programming) Grade pass, Jomo Kenyatta University of Agriculture & Technology, 2004-2006
* Kenya Certificate of Secondary Education, Ukwala Boys High School, 2000-2003
* CCNA 1V, KCA University.MAY 2012- OCTOBER 2012

**Key Professional Skills& Competencies:**

* Successful background in development of database systems(MySql, MySqli), PHP & frame works(Zend, Code Ignitor, Symphony, Custom Made), ASP.net, Html, CSS, Java, jscript, SQL server, Android applications using object oriented methodology and advanced tools, system analysis, technical support and troubleshooting.
* Strong experience in developing large-scale financial software, processing of invoices and other monetary documents, generating reports and updating financial balance.
* Independent, resourceful and detail-oriented individual, able to quickly grasp new technology
* Ability to analyze and think logically
* Excellent written and verbal communication skills (English & Kiswahili)
* Ability to work as part of a team and on own initiative
* Remarkable ability to review and analyze data and information from multiple sources
* Excellent ability to prepare and format management reports
* Ability to prepare and correct reports and correspondence using word processing software
* Ability to multi-task and be accountable for assigned tasks and projects
* Ability to build and maintain relationships with clients

**PROFESSIONAL EXPERIENCE**

**Systems Admin:**

**Music Copyright Society of Kenya, Nov 2009-Feb2013.**

**Duties & Responsibilities:**

* Prepares schedules for preventive maintenance of equipment to ensure uninterrupted operation of equipment
* Web development designing, coding and management of the cooperate website.
* Reviews maintenance schedule to determine preventive maintenance to be performed on equipment
* Communications and inter-networking of company equipment
* Compares maintenance and staff hour data against monthly maintenance plans, work load estimates, and standards
* Calculates amount of human resources required to perform maintenance work
* Notifies superiors of maintenance to be performed
* Identifies and assists superiors in analysis of material deficiencies, high staff hour action areas, and trends and deviations from schedules and standards
* Maintains maintenance index file for individual equipment maintenance
* Managing Data using SQL, Access.
* Generating reports using IT / database systems and assist in their analysis
* Monitoring and maintaining the quality of database systems and secure access and use
* Assisting in development and upgrading of database systems and analytical techniques
* Evaluations and problem investigation

**Information Communications Technician assistant**

**Kenya Cultural Centre, May 2006 – June 2008.**

**Duties & Responsibilities:**

* Data Management (Cleaning and Analysis of Data using Stata and Sas program scanning and verification of data)
* Managed Data using SQL, Access
* Generated reports using IT / database systems and assist in their analysis
* Marketed support roles, prepare and make presentations
* Hardware maintenance.
* Software installation.
* Network Installation and Administration.
* Programming in Visual basic.
* Public Announcement installation.
* Entertainment programs co-ordination.
* Weekly programs on open air theatre.
* Sound check and light control at the main auditorium of Kenya Cultural Centre.
* Coordinating programs for entertainment e.g. Festivals.
* Monitored and maintained the quality of database systems and secure access and use
* Evaluations and problem investigation
* Conducted research and collecting data which will help in continual product development that will meet client needs
* Ensured high quality data is collected and integrity of the data
* Processed data and coming up with reports on various projects

**Internship:**

**CDC/Kemri Kisumu, February 2005;**

**Duties & Responsibilities:**

* Data Management (Scanning and verification of data, cleaning of scanning errors, receiving of forms and filling of the scanned form
* Assisted in establishing and maintaining an effective and efficient records management system
* Performed a daily incremental back up of data after completion of all data entry using the recommended back up procedure
* Hardware maintenance.
* Software installation.
* Systems troubleshooting.
* Network troubleshooting & installation.
* Front office management.

**ATTRIBUTES**

* Team player
* Accept and fight Challenges
* Perfect social Engineering skills
* Faster adaptation to changing technology and environment

**PERTINENT INFORMATION**

* Availability: Immediately
* Salary: Negotiable

**REFEREES**

**Please feel free to contact the under mentioned in regard to my competence, work ethic and performance.**

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| **Paul Okoth**  Manager  Kenya Cultural Centre  P. O. Box 43031 – 00100,  Nairobi. | **Mr. Nyaloti**  Centre Director  Kenya College of Accountancy  Kisumu Centre  P. O. Box 3207  Kisumu  Tel. 057 – 2024094/5 | **Mr. Simiyu Wambati**  Human Resource Manager  Music copyright Society Of Kenya  P. O. Box  Tel. 0736976077 |



























